

6 TIMES, DATES & CONTACT

LOCATION:

Address: Taipei Youth Program Association
800 Chung Shan North Road, Sec. 6
Taipei, Taiwan 111

Tel: 2873-1815 Fax: 2873-6344
email: typa@typa.org.tw
web site: www.typa.org.tw

OFFICE HOURS:

Monday-Friday 9:00AM-5:00PM
Saturday 9:00AM-3:00PM

REGISTRATION HOURS:

Monday-Friday 9:00AM-11:30AM
1:00PM- 4:30PM
Registration Week 9:00AM-11:30AM
1:00PM- 4:00PM

HOLIDAYS:

All TYPA holidays follow the Taipei American School calendar. Please mark the following "no school" days on your calendar:

FALL 2009: Sept. 21-22, Oct. 8-10
Nov. 25 (after 2:30)
Nov. 26-28
Dec. 18, 2009-Jan. 4, 2010
SPRING 2010: Jan. 25, Feb. 11-20
Mar. 22-27, Apr. 5, 26, May 17

MUSIC HOLIDAYS:

FALL 2009: Oct. 8-10 & Nov. 25-28
SPRING 2010: Feb. 11-20, Mar. 22-27, Apr. 5

2009 FALL SEMESTER

- Tiger Tots Continuing Student Registration..... Apr. 13-14
- Tiger Tots New Student Registration..... Apr. 28-29
- Re-Registration for Continuing Students with ARN..... May 4-7
- Registration Closed May 8
- Open Registration for Tiger Tots & TAS Families May 11-13
- Open Registration for all Students begins May 14
- Registration Closed Aug. 14
- Baseball League Registration Cutoff Date..... Aug. 13
- Fall Semester Classes Aug. 17-Dec. 17
- Music Fall Semester Aug. 17-Dec. 17
- Tiger Tots Fall Semester Aug. 24-Dec. 18
- Soccer League Registration Cutoff Date..... Oct. 30

2010 SPRING SEMESTER

- Tiger Tots Continuing Student Registration Nov. 16-17
- Re-Registration for Continuing Students Nov. 30-Dec. 3
- Registration Closed Dec. 4
- Open Registration for Tiger Tots & TAS Families Dec. 7
- Open Registration for All Students Begins Dec. 8
- Tiger Tots New Student Registration Dec. 10-11
- Registration Closed Dec. 17-18
- Spring Semester Classes Jan. 5-May 29
- Music Spring Semester Jan. 5-May 29
- Tiger Tots Spring Semester Jan. 5-May 28
- Basketball Registration Cutoff Date Feb. 5

Due to facility conflicts, "Art, Storytime, Story Wonderland, and Mandarin" classes will be canceled one time per semester on Thursday and Friday in October and March when TAS has Lower School parent conferences. The dates will be announced when they become available.

For those members who do not attend Taipei American School, please use the following Age/Grade conversion chart. To meet the age requirement, your child needs to be the listed age on or before October 31, 2009.

AGE	4	5	6	7	8	9	10	11	12	13	14	15	16	17
GRADE	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12



8 INFORMATION

Membership

In order to participate in TYPA classes, one must first be a member of TYPA. TYPA welcomes everyone from the international community and has members from nations around the world. Joining TYPA is a simple process. Just come to the TYPA office with the completed master registration form (please see page 58) and bring the new member's foreign passport and one photograph. Non-TAS parents are required to bring in one photo each for their gate pass. Due to Taiwan government regulations governing the charter of TYPA, all members must be foreign nationals holding a foreign passport.

Each participant pays a registration fee of \$1,200 per semester. The Fall semester 2009 registration fee is for the period from June 8 to December 18. The Spring semester 2010 registration fee is for the period from January 5 to May 29.

Registration

Please consult the **"Times, Dates & Contact"** on page 6 for registration dates. Class fees will be prorated after August 31, 2009 for the fall semester and January 18, 2010 for the spring semester.

Please remember that full payment must accompany registration.

TYPA provides a service to continuing students who wish to re-register for the same classes with a credit card and avoid another visit to the TYPA office. For the first-time user, parents need to first come to the TYPA office with a completed authorization credit card payment form (downloaded from our web site) before the registration period.

Accident Insurance

TYPA carries comprehensive liability coverage for all children and participants wherever TYPA activities are held, but does not carry personal medical and accident insurance which is deemed a personal family responsibility. Reasonably priced, world-wide accident insurance is available through the TYPA insurance company for TYPA members. Information about the insurance is available at the TYPA office.

Financial Aid

TYPA will never turn a child away from participating in its programs due to an inability to pay for a program or a membership. Partial sponsorships are available based on individual need. Sponsorships are made possible by contributions from corporations and individual donors.

Class Changes

Due to the possibility of unforeseen circumstances, such as room availability or teacher illness, TYPA reserves the right to add, cancel or change classes.

E-Mail & Communications

TYPA sends out weekly e-mail news announcing events, class changes, sports schedules and upcoming registration dates. If you wish to be on our mailing list, please send an e-mail to David R. Cirrani, TYPA Communications Director at cirrani@typa.org.tw with your name, phone number and the word subscribe in the subject line. TYPA will not sell or give your e-mail address to other members or third parties. Mail is sent using Constant Contact® with the recipient list hidden.

Credit & Refund Policy

Withdrawal will only take effect after the member has presented TYPA with the appropriate withdrawal form. This form can be downloaded from our web site.

Tiger Tots policy: Please check the Tiger Tots information on page 40.

Sports policy: Please check the TYPA sports information on page 28-35.

Registration Fee

The TYPA registration fee is non-refundable.

Activity Fees

If the withdrawal is completed **before** Aug. 13, 2009 for the Fall Semester and **before** Dec. 16, 2009 for the Spring Semester, a \$500 processing fee will be deducted from the program cost, and the remainder will be refunded. No refunds will be made after the start of the semester with the exception of relocations. If the member relocates, a refund will only be issued if the withdrawal is before October 17, 2009 for the fall semester or March 13, 2010 for the spring semester.

If the withdrawal is completed before August 29, 2009 for the fall semester and January 16, 2010 for the spring semester, a \$500 processing fee will be deducted from the remaining program cost and the remainder will be credited. After the second week of the TYPA semester, no credits will be given or schedule changes allowed.

Credits are transferable to any other class or program for a period of one year from the time of the withdrawal. The transferred credits can also be used by any member of the same family.

Refunds will be issued by check within 3 weeks of withdrawal notice. For amounts of less than \$3,000 a cash refund can be requested and will be available within 3 working days. All payments made by credit card can only be refunded to the card itself.

Facilities Usage

All participants are reminded that we use TAS facilities for our programs. There will be times in the year when classes may be cancelled or temporarily moved to other locations on campus. It should be noted that TAS curricular programs take priority over TYPA recreational activities. Members are asked to please take this into consideration when signing up for TYPA activities.

Long-Term Illness or Injury

Participants will only be entitled to a credit or refund for long term illness or injury if they withdraw from the activity or class for the rest of the semester. This will be on a prorated basis and the TYPA Registrar must be informed as soon as possible of the illness or injury.

Make-Up Policy

1. If TYPA cancels a class, we will try to schedule a make up. If a student simply misses a class, there will be no make up.

2. When classes are cancelled due to bad weather, or other unforeseen circumstances, efforts will be made to schedule make up classes, but it is not guaranteed. Refunds will not be issued. In case of a typhoon alert, listen to ICRT (FM 100.7), or call TYPA to verify if your class has been cancelled or not.

Members may also check the TYPA web site for updates at www.typanet.org.tw.

Kindergarten Pick-up Service

TYPA can pick up TAS Kindergarten students and bring them to their 2:35 class. We can also bring them to their bus or to the lobby after class. If this is an option you are interested in, it can be arranged during registration for an additional \$200 per weekday per semester.





Pizza Hut
氣享屋

Together Again!

必勝客
Carry Out & Delivery

Pizza Hut
Hot to Home

Tien Mu Store 天母店
Add : 1F.,No.736, Sec-6, Zhongshan N.Rd., Shilin District, Taipei City, Taiwan.
(台北市士林區中山北路6段736號1樓)

One Number *Hot to Your Home*
412-9889
手機直撥請加 (02)

Come Enjoy the Best Gourmet Pizza at our Pizza Hut Restaurant !



必勝客氣享屋
Tel.: **(02)8861-2767**
Add.: No.115, Zhongzheng Rd., Shilin District, Taipei City, Taiwan. (台北市士林區中正路115號)
Time: 11:30am~11:00pm
www.pizzahutedi.com.tw

Bus-Fulin Elementary School 福林國小站
(255/260正/260區/303/304正/304副/620/中興-重慶)
MRT-Shilin Station (Exit 1) 士林站1號出口

