

# Taipei Youth Program Association

## Withdrawal Form

**Withdrawal will become effective when this form is submitted to the TYPA Registrar.** A credit or refund will be issued according to the information page in the TYPA catalog. The TYPA registration fee is non-refundable. **A processing fee of NT\$500 is charged for all withdrawals.** Refunds will be issued by check within 3 weeks of withdrawal notice. A cash refund may be requested for amounts less than NT\$3,000. All payments made by credit card can only be refunded to the card itself.

Student Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Activity/Class: \_\_\_\_\_

Reason for withdrawal: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Pay to the order of (for check refund only) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### FOR OFFICE USE ONLY

From Program Code: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

To Program Code: \_\_\_\_\_ Fee Used: \_\_\_\_\_

Balance: \_\_\_\_\_ ( Credit / Refund: Cash, Check, Credit Card, E-reg. )

Update: Program (CP)\_\_\_\_ (WC)\_\_\_\_ Sign Up Sheet \_\_\_\_ Booking \_\_\_\_ Coordinator/Instructor\_\_\_\_

\_\_\_\_\_  
Approved by

\_\_\_\_\_  
Date