

Taipei Youth Program Association

Summer Withdrawal Form

Withdrawals or schedule changes will become effective when this form is submitted to the TYPA office at least 7 days prior to the week your child will be involved in. If withdrawing, a \$1,000 processing fee will be charged for each week withdrawn, and the remainder will be refunded or credited. The TYPA registration fee is non-refundable. Refunds will be issued by check within 3 weeks of withdrawal notice. A cash refund may be requested for amounts less than NT\$3,000. All payments made by credit card can only be refunded to the card itself.

Student Name: _____ Phone#: _____

Program: _____

Reason for withdrawal: _____

Pay to the order of (for check refund only) _____

Parent/Guardian Signature _____ Date _____

FOR OFFICE USE ONLY

From Program Code: _____ Fee Paid: _____

To Program Code: _____ Fee Used: _____

Balance: _____ (Credit / Refund: Cash , Check , Credit Card , E-reg.)

Update: Program (CP)____ (WC)____ Sign Up Sheet _____ Coordinator/ Instructor _____

Approved by

Date