

Taipei Youth Program Association

Withdrawal Form

Withdrawal will become effective when this form is submitted to the TYPA Registrar. A credit or refund will be issued according to the information page in the TYPA catalog. The TYPA registration fee is non-refundable. **A processing fee of NT\$500 is charged for all withdrawals.** Refunds will be issued by check within 3 weeks of withdrawal notice. A cash refund may be requested for amounts less than NT\$3,000. All payments made by credit card can only be refunded to the card itself.

Student Name: _____ Phone#: _____

Activity/Class: _____

Reason for withdrawal: _____

Pay to the order of (for check refund only) _____

Parent/Guardian Signature _____ Date _____

FOR OFFICE USE ONLY

From Program Code: _____ Fee Paid: _____

To Program Code: _____ Fee Used: _____

Balance: _____ (Credit / Refund: Cash, Check, Credit Card, E-reg.)

Update: Program (CP)____ (WC)____ Sign Up Sheet ____ Booking ____ Coordinator/Instructor____
Gate Pass ____ (504-G1 pick up) _____

Approved by

Date