

Withdrawals or schedule changes will only take effect if you inform the office at least 7 days prior to the week your child will be involved in. If withdrawing, a NT\$1000 processing fee will be charged for each week withdrawn, and the remainder will be refunded or credited when the withdrawal form is submitted. The TYPA registration fee is non-refundable. All payments made by credit card can only be refunded to the card itself. Please provide the bank passbook cover for the bank refund.

Participant's Name:	Phone#:
Program:	
Reason for withdrawal:	
Pay to the order of (for bank refund only)	
Parent/Guardian Signature	Date

FOR OFFICE USE ONLY	
From Program Code:	Fee Paid:
To Program Code:	Fee Used:
Balance:	(Credit / <u>Refund: Cash, Credit Card, E-reg.</u>)
Update: Program (CP) (WC) Sign Up She Gate Pa	eet Booking Coordinator/Instructor ass (504-G1 pick up)
Approved By	Date